

\_\_\_\_\_  
(School name)

Dear \_\_\_\_\_,

I have been working with your child and observing his academic successes in the class, I have noticed some areas in which I feel your child can gain in the ministry of our school's "special need" program. I am informing you that I am referring your child to this "special need" program at our school. This is a ministry on campus that offers individualized services for your son/daughter in their areas of weakness. I have been concerned over the following areas in regards to your child's academic progress:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

You will be called in regards to the details of what this ministry offers in opportunity for your child and in helping them build upon their academic abilities. I am asking that you sign this form below, and give us your consent to continue the referral procedure and our attempts to provide a most appropriate educational program for your child at our campus.

Thank you so very much,

\_\_\_\_\_  
(Referring Classroom Teacher)

Date: \_\_\_\_\_

\*\*\*\*\*Please cut and return to the front office\*\*\*\*\*

I am aware that my child, \_\_\_\_\_, is being referred to the school's "special needs" program. I give the school my consent to proceed with this process, and look forward to meeting with the Administration and my child's Teachers in regards to providing this opportunity for my child.

I would like to provide you the following information by checking those that apply:

1. \_\_\_ My child has had difficulties in school performance before.
2. \_\_\_ My child has been tested for learning disabilities.

3. \_\_\_ **My child has been diagnosed  
as:\_\_\_\_\_**
4. \_\_\_ **My child is presently taking medication  
for:\_\_\_\_\_**
5. \_\_\_ **There is a history of learning difficulties in our family**
6. \_\_\_ **My child has had difficulty learning in his/her early preschool age years.**

**Signature: \_\_\_\_\_ Date: \_\_\_\_\_**